

\_\_\_\_\_, 20\_\_\_\_

Dear Sir/Madame;

Thank you for taking the time to complete this form on behalf of \_\_\_\_\_  
\_\_\_\_\_ who is applying for membership in the Society of St.  
Vincent de Paul. As with any caring agency serving vulnerable adults, the Society  
carefully screens applicants for membership. This process includes a police records  
check, an interview, and reference checks.

For your information, the Society is a world-wide organization. In Toronto, volunteers in  
the Society have been serving those in need for over 150 years in 113 parishes across the  
GTA. The core work of members is home visitations. Those in need contact the parish.  
A pair of members (Vincentians) arrange to visit the person in need's home as soon as  
possible, perhaps providing food or clothing vouchers, arranging for a new bed or table  
and chairs, or just providing a caring ear.

As you can imagine, we are looking for members who are compassionate, who are able to  
relate to those in need, and who follow through on commitments. Obviously, this is  
direct service to the poor and others in need and not every one is suited to the challenge.  
The applicant's signature on the form indicates that he/she has given approval for you to  
disclose the requested information to us. It will, of course, be kept in confidence, all  
record being destroyed once the applicant is either approved or not approved.

Thank you for your assistance in this matter. If you have any questions, I can be reached  
at \_\_\_\_\_.

Sincerely,

Conference President