

**SOCIETY OF ST. VINCENT DE PAUL
TORONTO CENTRAL COUNCIL**

240 Church Street
Toronto ON M5B 1Z2
Contact: Brian Morris (416) 364-5577 ext 250

**FORM A
Vulnerable Sector
Police Records Search**

PLEASE PRINT CLEARLY SEE INSTRUCTIONS ON BACK					
PERSONAL INFORMATION				DRIVER'S LICENCE NUMBER	
REASON FOR REQUEST (TEACHER, DAYCARE PROVIDER, FOSTER CARE, PSW, NURSING)					
LAST NAME		FIRST NAME		MIDDLE NAME	MAIDEN NAME OR OTHER NAME USED
UNIT # - STREET #		STREET NAME		PROVINCE OR COUNTRY OF BIRTH	DATE OF BIRTH (YY-MM-DD)
					SEX
CITY		PROVINCE AND POSTAL CODE		TELEPHONE NUMBER	ALTERNATE TELEPHONE NUMBER

FIVE YEAR ADDRESS HISTORY - INCLUDING CURRENT ADDRESS					
SAME ADDRESS AS LISTED ABOVE					HOW LONG?
UNIT # - STREET #	STREET NAME		CITY	PROVINCE	POSTAL CODE
					HOW LONG?
UNIT # - STREET #	STREET NAME		CITY	PROVINCE	POSTAL CODE
					HOW LONG?
UNIT # - STREET #	STREET NAME		CITY	PROVINCE	POSTAL CODE
					HOW LONG?

CONSENT TO DISCLOSE PERSONAL INFORMATION

- I hereby consent to a search being made in the automated Criminal Records Retrieval System maintained by the R.C.M.P to ascertain if I have been convicted of and been granted a **pardon for any of the sexual offences** that are listed in the schedule to the Criminal Records Act.
- I hereby release and discharge the Peel Regional Police and all members and employees of the said Service from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the Peel Regional Police. I hereby authorize the Peel Regional Police to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges and related information, outstanding criminal charges, or details of police investigated incidents that the Peel Regional Police believes may assist an agency in making an informed decision, and to conduct local police information searches with any Police Service in Canada.
- I certify that the information provided by me in this application is true and correct to the best of my knowledge and belief. I have read this consent, the screening instructions (see back), understand it and agree to it in its entirety.

SIGNATURE OF APPLICANT

SIGNED THIS DATE: _____, 200_____

FOR POLICE USE ONLY - DO NOT WRITE BELOW THIS LINE

THIS IS TO CERTIFY THAT THERE ARE NO NOTABLE POLICE CONTACT(S) AND/OR CRIMINAL RECORD(S). This record may or may not pertain to the subject of your enquiry. Positive identification can only be confirmed through fingerprints. The Peel Regional Police does not guarantee the length of time that aforesaid information is valid.

DATE COMPLETED (YY-MM-DD)

SIGNED - REPRESENTATIVE OF POLICE SERVICE (SIGNATURE MUST BE IMBOSSED)

This search is intended for individuals seeking employment and/or a volunteer position with children or vulnerable person(s). Information is collected and disclosed according to section 29(1) and 32 of the Municipal Freedom of Information & Protection of Privacy Act (MFIPPA).

Screening Instructions

The Applicant must be a resident of the Region of Peel. Residents that live in the Caledon area should contact Caledon O.P.P. to have their application processed. The search includes national and local databases. In addition, incidents of all police contact for the previous five years will be considered for release.

DEFINITION

Non-Volunteer means any person receiving income for their service, or the allocation of hours as part of a University or College related program. The Non-Volunteer process requires the applicable pre-paid service fee of \$45.00, subject to change without notice. On occasion the volunteer may be asked by staff at Peel Regional Police to attend their volunteer agency to request a letter verifying the applicant is a volunteer under the definition described above.

PROCEDURE

1. The 'Police Records Search Form' must not be altered or placed on a web site. Your full Agency mailing address and contact telephone number must appear at the top of the form. These instructions must appear on the back of the Police Records Search Form.
2. The applicant must attend in person, during regular business hours, to Peel Regional Police Headquarters Reception located at 7750 Hurontario Street, Brampton, Ontario, to submit the application and verify identification.
3. The applicant must produce two pieces of government issued identification; one of which must have a photograph. Examples of government issued identification include: Drivers Licence, Health Card, Passport, Birth Certificate and Citizenship Card.
4. The Records Search will be returned to you by mail. Allow 3 to 6 weeks to process your application. Processing may vary depending upon current volume. The applicant may call (905) 453-2121 ext. 4390 or 4391 for further information.
5. Business hours are Monday to Friday from 8:00 a.m. to 6:00 p.m. and Saturday 10:00 a.m. to 2:00 p.m.
6. Business hours, pricing and processing times are subject to change without notice. Check our website at: www.peelpolice.ca for updates.

INFORMATION FOR RELEASE

1. Information considered for release is as follows:
 - Criminal Convictions, where a pardon has not been granted.
 - Outstanding Criminal Charges.
 - Prohibition/Judicial Orders information (i.e., prohibition from Possession of Weapons; Restraining Orders, etc.).
 - Records of Not Guilty by reason of Mental Competence.
2. The following information may be considered for release where it is deemed appropriate:
 - Suspect/Culprit information; where the release of such will not hinder any ongoing investigation.
 - Apprehensions and/or contact under the 'Mental Health Act'.
 - Complainant/Victim information in regards to Domestic Violence.
 - Victim information in regards to Attempted Suicide.
 - Any other information deemed relevant.